



**KAPUSKASING GOLF CLUB**  
60 Government Road East PO Box 164  
KapusKasing, ON P5N 2Y3  
Tel: 705-335-3411 Email: info@kapgolfclub.ca

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## REFUND POLICY

### Memberships

The Kapuskasing Golf Club (KGC) relies on membership fees to fund its operations year over year. Membership fees are the primary source of revenue and operating budgets are established based on the projected number of members.

All memberships must be fully paid by May 31<sup>st</sup> or post -dated cheques must be provided to the KGC. Any outstanding membership amounts after this date will be considered in arrears and will be subject to a \$30 late payment fee and monthly interest fees of 2.5%.

Memberships in arrears may result in suspension of golfing privileges and forfeiting participation in all events that require a membership, such as but not limited to: Men's/Ladies' Night, Club Championship, Labour Day Tournament, Marcel Seguin Scramble and others if arrangements are not made with the Club Manager.

It is the position of the KGC that there are no refunds of memberships fees upon receipt and processing of an individual's membership fees and placement on the membership list. The KGC will refund membership fees under the following conditions:

- Grace Period
  - No golf is played between when a golfer pays the membership fees and the official start of the season.
  - 100% Cash Refund - \$50 Administrative Fee.
  
- Medical Reasons / Job Relocation
  - Please inform the Club Manager at any point during the season with respect to your medical situation (i.e. expected operation, lingering injury, job relocation, etc..) to provide flexibility in applying the policy.
  - In-season medical leaves will be considered on a case-by-case basis by the Club Manager. Accepting an in-season refund may result in the loss of golfing privileges for the remainder of events that require a membership.
  - For medical reasons (only), the Club Manager may apply the refund policy reversibly (i.e. operation/injury preventing a member to join only later in the season).
  - Members must provide a medical letter (medical reasons) or a letter from the HR department (job relocation).



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| Request Date                            | Refund  | Form of Refund            | Notes   |
|---|---|---------------------------|---|
| End of May – within 2 weeks of due date | Membership Fees - # of rounds played (green fees) - \$50 administrative fee   | Cash or Credit on Account | Including locker, storage, tracking fees, parking spot* |
| End of June                             | 50% or # of rounds played (green fees) *<br>*At the discretion of the Club Manager  | Cash or Credit on Account | Including locker, storage, tracking fees, parking spot* |
| End of July                             | 25%   | Credit on Account         | Including locker, storage, tracking fees, parking spot* |
| End of August                           | 10%   | Credit on Account         | -   |
| September 1 <sup>st</sup>               | 0%  | -                         | -   |
| In Season Leave                         | At the discretion of the Club Manager. Total rounds played (Green Fee Equivalent), membership privilege events will be taken into consideration | Credit on Account         | -   |

\*Refer to Cart Owner's Policy Section 19.

### Tournament Refund

Tournament registration fees are due upon signing up. If another member or guest registers on your behalf, registration fees will be applied to your house account.

Registration fees are non-refundable 7 days prior to the event if a replacement cannot be found.

An administrative fee of \$25 will apply to all major club events (Bob Young Invitational, Adam & Eve, and other outside events that are managed by the KGC)

### Rain Checks, Green Fee & Rental Fees

#### Rain Checks

Rain checks are only issued on the day that play is interrupted and will not be issued unless the golfer requests a rain check from the Pro Shop Attendant at the time of the interruption. Rain checks are not issued or redeemable for tournament play. Rain checks are not transferable and will not be issued if a golfer commences play in the rain.

Rain checks will be issued on a pro-rated basis. For example, a golfer tees off for 18 holes of golf with a power cart. A green fee and cart fee of \$70 was paid for the round. After 4 holes, a storm blows in making conditions inappropriate for golfing. The golfer returns to the Pro Shop and advises the Attendant know that they were unable to complete their round.

A rain check for 14/18 (78%) of the amount paid will be issued. The rain check is issued as a credit towards future green or cart fees in the amount of \$54.44. Rain checks do not expire.



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### Green Fees & Rentals

Refunds for greens fees and rentals will only be issued in the form of a credit. No cash refunds. The credit will be determined based on a pro-rated basis similarly to the rain check policy.