



## **Golf Club Manager**

The [KapusKasing Golf Club](#) is currently accepting applications from individuals for the position of Golf Club Manager. The position provides an opportunity to learn all aspects of golf operations, gain valuable managerial experience and grow interpersonal skills.

### **Responsibilities**

Reporting directly to the Club Executive, the Golf Club Manager will oversee the overall performance and management of the operations and staff. The position will promote an exceptional golf experience to provide excellent services and programs for all members and guests. Additional responsibilities include, but not limited to:

- Ensure membership satisfaction and quality of products and services
- Oversee daily financial activities and adherence to the club's budget
- Recruit, hire and train club staff - bar, course crew, pro shop, club storage, facility maintenance
- Supervise and work closely with greens superintendent
- Work with all club committees, attend meetings and take minutes
- Assist executive in developing and enforcing constitution, by-laws and policies
- Help coordinate all tournaments and special events
- Develop marketing strategies to promote club and its amenities
- Conduct junior golf program

### **Requirements**

- Prior experience in a supervisory or managerial position preferred
- Strong communication skills - written and spoken (English & French)
- Demonstrate leadership, management & organizational skills
- Capable to provide human relations - staff, members & community at large
- Able to give the club full-time attention during golf season (May 1 - September 30) & ensure proper operations during proper operation and maintenance of facilities during off-season
- Familiar with websites and social media

### **Considered an Asset**

- Class A member of the PGA of Canada
- Head professional experience
- Completion of business administration or golf management program
- Integrated Pest Management (IPM) Certified



## **Remuneration**

We offer a competitive salary and compensation package that includes financial incentives, flexible work schedule and family golf playing privileges. Anticipated start date: April 22, 2019.

Applications will be accepted until January 11, 2019. Please email resume and cover letter in the strictest confidence to [executive@kapgolfclub.ca](mailto:executive@kapgolfclub.ca). All applicants will be contacted by January 30, 2019.

## **About the Kapuskasing Golf Club**

The [KapusKasing Golf Club](#), rich in history, is a 9-hole semi-private club with 300 members. Located in [KapusKasing](#), Ontario, the golf club is situated in the heart of the bilingual community. Kapuskasing is a great place to live and raise a family because it has all the amenities associated with an urban centre, at a fraction of the cost, while providing the relaxing lifestyle of a smaller community. More here: [www.kapusKasing.ca](http://www.kapusKasing.ca)